

**Pack 190 Cub Scout Leadership Meeting**  
**Meeting Minutes**

**Sunday, September 16, 2012 (7:00 – 9:00 pm)**  
*Country Griddle Restaurant (908) 713-1200*  
*190 Center Street, Clinton, NJ 08809*

**Agenda:**

- 1) Identify a Committee Chair
- 2) Recruiting
- 3) October 3 Campfire
- 4) Wreath Fundraiser
- 5) Leader Training

**Attendees:**

Colin Beswick	(Committee Chair (Outgoing), Bear Den Leader, Webmaster)
Kerri Akers	(Committee Chair Elect)
Joe Callari	(Wolf Den Leader, Recruiting Chair)
Kristy Callari	(Fundraising Chair)
Gwen Keith	(Treasurer, Campout Chair)
Mark Freeman	(Webelo II Den Leader)
Doug Bressette	(Secretary)
Jill Setaro	(Awards Chair)
Julie Sieber	(Blue & Gold Chair)
Glenn Fodor	(Assistant Bear Den Leader)
Tom Hoban	(Assistant Webelo I Den Leader)
Nora Burke Klippstein	(Charter and ICC Representative)

**1) Identify a Committee Chair**

- a) Kerri Akers volunteered to take the Committee Chair position. Discussions took place as to the merits of having 2 senior leadership positions in the same household. Doug Bressette shared that the Webelo I den had discussed prior to the meeting and vowed to make sure that Kerri was strongly supported and the environment would be set for Kerri's success in the position. Kerri committed to the position at least through to December 2013 (3 months into the 2013-2014 season).

**!! Thank you Kerri for volunteering your service !!**

- b) The transition of Cubmaster (currently held by Mike Akers) or Committee Chair (Kerri Akers) in the next 1.5 years should be strongly considered to avoid "double changeover" should the Akers decide to leave the pack in Dec 2013.
- c) Colin will contact 901 to let them know of the outcome and that a merge will not be necessary.
- d) Colin and Kerri will begin the handoff of Committee Chair responsibilities.

## 2) Recruiting

- a) Recruiting activities are in full swing led by Joe Callari. Recruiting at the CT ice cream social, BTS Gr1, Gr2, and Gr3 are complete. BTS for K-4 ICS will take place this week. A flyer was distributed in the virtual backpacks (and is available on the PACK 190 website). The activities have been joint with 901. All efforts have focused on recruiting to Cub Scouts. The sign up night will be held on Monday, Sept 24, 6:45 to 8 pm at SRS (Setup and prep at 6:30 pm). At that event, new cubs will be welcomed, registered (if they are interested), and new Tiger Dens will be formed. Older kids (Wolf/Bear/Webelo I/II) will be assigned Dens in the respective packs.
- b) Pack 190 and 901 will work together to obtain a ~ 60:40 / 40:60 split. Uneven splits in both directions in past years have made management of the packs difficult.
- c) Sign up night (proposed) will consist of Cub Scout information shared by a representatives from both packs and a brief set of comments about what each pack offers. Following the presentation new cubs will be broken into Dens. It is proposed that each pack initially be limited to 1 Den of Tigers of approximately equal size (consisting of 6-10 kids). Depending on numbers, additional dens will be considered once the initial den from each pack is filled. Every effort will be made within these constraints to accommodate new cubs and their families.
- d) Joe will coordinate the presentations with Janell (Recruiting Chair from 901).
- e) Glenn Fodor may have a 2-3 minute video for recruiting and if so will contact Joe to set it up.
- f) Joe to coordinate the volunteer leaders to attend/participate in the recruiting event.
- g) Cub Scout handbooks to be provided free of charge at sign up night for those cubs who register **and pay their registration fee.**
- h) Jill will provide the handbooks for the recruiting night.

## 3) October 3 Campfire

- a) Event needs to start and end earlier than last year. Suggested time is 6 – 8 pm with preparation starting at 5:30 (fire, arrangement etc). Mark Freeman volunteered for the fire and firewood. Gwen volunteered to lead other arrangements.
- b) Key focus for the event:
  - Welcome the new cubs and help get them started
  - Ghost stories – decision was made to have stories only by adults. Nora will see if the Boy Scout story teller is available!!
  - Smores
- c) Arrangements for RVYC have already been made. Pam Beswick (Facility Usage Chair) will verify this week. Backup in case of rain will be the pavilion.
- d) Fundraiser information and envelopes will be distributed.

#### 4) Wreath Fundraiser (Kristy Callari, Fundraising Chair):

- a) The activity will begin in early October (at the Campfire Oct 3) and all orders will be submitted ~ 1<sup>st</sup> week of November. The wreaths/products are received ~ end of November for distribution. A sample wreath should arrive on ~ Oct 1.
- b) The wreath event will be the only fundraiser of 2012-2013. (Although smaller fun events that will be optional may take place such that may bring in extra proceeds, for example a car wash).
- c) There will be an option to opt out of the fundraiser. **The opt out will be \$50 per cub.** The guidelines will be modified from 2011-2012 as last season 2 fundraisers were planned. Each cub will be expected to sell a minimum number of items to provide \$50 of profit to the pack. If fewer items are sold, the profits from those items will be subtracted from a modified opt out fee (i.e. \$50 minus profit = opt out fee).

NOTE that PACK 190 believes that no cub should be excluded for financial reasons and will subsidize cubs (and when appropriate families) for events on a case by case basis **EXCEPT** for the opt out fee. **It is expected that families that cannot afford the opt out participate in the fundraiser.**

#### 2012-2013 guidelines for calculating the opt out fee will be as follows:

- The opt out fee will be **\$50** for the 2012-2013 year.
  - The fundraising chair will calculate profits to the pack from each cub's individual sales based on an overall average profit based on All PACK sales.
  - The profit amount for each cub will be subtracted from the \$50 fee and each cub will be requested to make up the difference in an opt out payment due after the completion of the fundraiser
  - Any issues not covered under the guidelines will be resolved by the Committee Chair. If an issue remains in dispute the Cubmaster will make the final determination
  - Financial hardship waivers for this fee will not be approved as families should participate in the fundraising.
- d) Kristy Callari will begin looking for a venue/store/business to for "pack day wreath sales".
  - e) Another fundraising idea to keep in the mind in the future is Batteries. Also, see comments from the Leader Meeting Minutes from last year.
  - f) A fundraising goal will be set to encourage sales.

#### 5) Pack Leader Training

- a) The Pack 190 Charter organization has requested additional background checks for adult leaders. Background checks require leaders to fill out a form, set up a finger printing appointment, and pay a \$25 fee. (Note that a charge is applied for individuals who miss a scheduled appointment)
- b) The \$25 fee (but not missed appointment fees) will be reimbursed by PACK 190. A receipt must be submitted.
- c) Forms are retained by the Charter Representative at a secure location.
- d) Nora will provide feedback on the retained forms, who is allowed to see/review the forms, and outline a document destruction guideline that will be followed.
- e) All leaders who work with cubs will require the background check
  - Cubmaster / Assistant Cubmasters / Committee Chair / Den Leaders / Assistant Den Leaders.
- f) OWL/BALOO Sept 28/29 at Yards Creek. This is an adult course that covers overnight and outdoors skills. It is important that each Bear and Webelo DEN have a trained adult in this area. Tiger/Wolf den adults are also welcome as this is a course that need be taken only once. Course is held Sat/Sun with a mandatory overnight stay. Adults only.
- g) Additional leader training is posted on the PACK 190 Google group (Aug 26).

For more information visit

[www.pack190hunterdonnj.org](http://www.pack190hunterdonnj.org)

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